

NORTH LIBERTY BLUES AND BBQ VENDOR APPLICATION

ORGANIZATION NAME	
*CONTACT PERSON	
*MAILING ADDRESS	
*CITY, STATE, ZIP	
*PHONE #:	
*EMAIL:	
FAX#:	
WEB:	

** Indicates required field*

**THE 2012 PARTY WILL BE ON SATURDAY, MAY 26 WITH A RAIN DATE OF MAY 27.
ALL VENDORS MUST BE AVAILABLE FOR BOTH DATES.**

PRODUCTS OR SERVICE:

Type of item (food, beverage, or other) that your organization would like to sell. Please list your choices and approximate prices. If you plan to serve a meal, list menu and prices that you plan to serve.

How many people do you plan to serve? _____

Please describe how you intend to prepare your food (grill, oven warmers, etc.):

Do you intend to participate in the BBQ Contest? No Yes

Fee for vending is \$200 per site.

Dimension of vendor site will be 15 by 15 feet. How many sites do you need? _____

Please list all hazardous materials that will be at your site (gasoline, propane, cleaning materials, etc.):

Shelters and canopies with weights, stakes and ties downs, tables, table coverings, chairs, equipment and signage are the sole responsibility of the vendor.

Will you need electricity? No Yes

Electricity (standard 120 volt outlet) is available.

Deposit is \$200, this is separate from the vendor site fee.

Deposit will cover: Vehicles left after 10am, trash left on site, abandoned equipment after event,

unhonored registration, late application or payment, lack of funds, missing the mandatory vendor meeting, noncompliant serving ware and occupying space beyond designated allotment. The food vendor alley is going green this year, failure to use biodegradable and/or compostable serving ware will result in loss of deposit.

ALL SERVING WARE MUST BE APPROVED BY THE COMMITTEE.

PAYMENT SHOULD BE MADE BY CHECK, CASHIER'S CHECK OR MONEY ORDER.

Note: The deposit check and vendor fee check will both be cashed, then check based on deposit will be issued post-event.

Deposit will be returned by June 30, 2012.

Event time is 11am – 11pm. DAY OF EVENT SCHEDULE:

8 - 10AM – Set up (NO EARLY SET UP ALLOWED)

10:00AM – All vehicles and loading equipment must be off site

10:30AM – Vendors ready to serve

11:00AM – Blues & BBQ begins

4:20PM – BBQ submissions due in the food tent

4:30PM – BBQ Contest

9:45PM – Fireworks

10:45PM – Last call in beverage garden

11:00PM – Blues & BBQ ends

12:00PM – Clean up deadline

Vendors are expected to serve until sunset.

Each vendor is allowed one vehicle at their site. If it is part of the hitch, that is the one vehicle.

Alcoholic beverages are not allowed outside beverage garden.

All items presented and displays must be suitable for a family audience.

Vendor is responsible for making change and providing ice. We will not have enough bills to accommodate vendors, so please bring a suitable bank.

VENDORS: *It is the responsibility of the vendors to know the rules and regulations of the event.*

Vendors are responsible for obtaining a Temporary Food Establishment License for this event from the Johnson County Health Department. You may contact their office at (319) 356-6040. Upon notification of acceptance, you will need to apply for the Temporary Food Establishment License; proof of licensing is due by April 20 to North Liberty Blues and BBQ.

IN ORDER TO BE CONSIDERED, APPLICATIONS ARE DUE NO LATER THAN APRIL 2, 2012.

Your application cannot be processed unless this form is completely filled out.

Send applications electronically to bluesandbbq@northlibertyiowa.org or by mail or fax to:

Attn: North Liberty Blues & BBQ
520 W. Cherry Street
North Liberty, IA 52317
FAX # 319-626-5733

Vendors will be notified of acceptance between April 2 and April 9.

After notification of acceptance, vending fee, deposit, proof of insurance, and health license will be due no later than Friday, April 20. If this material is not received by this date, vendor will be removed from the event.

There is a mandatory vendor meeting on Monday, April 30, 2012 at the North Liberty Community Center. Meeting starts at 9am.

A portion of the deposit will be removed if vendor does not attend the mandatory meeting.

Please contact Kevin Crall at (319) 356-5968 or email bluesandbbq@northlibertyiowa.org if you have questions or to reserve your spot. For additional information, please visit the website:

www.northlibertyiowa.org/bluesandbbq

Signed: _____ Date: _____



FOOD VENDOR ALLEY IS GOING GREEN THIS YEAR